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## Application for Field Station Use

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### Applicant Information

*To be completed by research team leader and primary contact person*

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Department \_\_\_\_\_

Address \_\_\_\_\_

City, St Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Team Leader  
Classification

- Research faculty    Research Scientist    Research Assistant  
 Graduate Student Researcher    Undergrad Student Researcher  
 Government    Non-governmental Org/Non Profit    Volunteer



Mono Lake Committee

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## Project Description

Brief Project Title \_\_\_\_\_

Principal Investigator \_\_\_\_\_

Affiliation \_\_\_\_\_

Principal Investigator \_\_\_\_\_

Affiliation \_\_\_\_\_

Principal Investigator \_\_\_\_\_

Affiliation \_\_\_\_\_

Complete Project Title  
(or brief description)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the project  
involve

Mono Lake  Rush Creek  Lee Vining Creek  Walker or Parker  
creeks  Mill Creek  Lands within Mono Basin watershed

If in support of a  
degree, which one?

BA  BS  MA  MS  PhD

## Field Station Use

Arrival Date \_\_\_\_\_

Time \_\_\_\_\_

Departure Date \_\_\_\_\_

Time \_\_\_\_\_

Total Number of  
spaces needed

\_\_\_\_\_

Internet connectivity  
needed

Yes  No

Special arrangement  
needed for fax and  
copier use

Yes  No

Fax and copy services will be billed  
separately by the Mono Lake Committee

Large equipment or  
supplies needing  
storage? (describe)

Yes  No

Onsite storage and extra vehicle parking is  
limited and must be arranged in advance

\_\_\_\_\_  
\_\_\_\_\_

Does the project  
involve

Mono Lake  Rush Creek  Lee Vining Creek  Walker or Parker  
creeks  Mill Creek  Lands within Mono Basin watershed



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## Research Team Members

List all team members who will be staying at the Field Station

Name	Position (PI, asstnt., etc.)	Affiliation	Email address

## Project Funding

Source of funds

Funded by grant or sponsor    Self funded    Grant expected in future

If funded by grant or sponsor, provide details

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## Research Activities

Does your project involve the transfer of animals, plants, and/or microorganisms from outside the Mono Basin to within the Mono Basin, or between different parts of the Mono Basin?  Yes  No

Does the project involve vertebrate animals?  Yes  No

If yes, then please answer the following

Reptile  Amphibian  Fish  Bird  Mammal

Will any animal be captured?  Yes  No

Will any animal be held longer than 12 hours?  Yes  No

Will any animal be held longer than 24 hours?  Yes  No

Will any birds be banded and/or color marked?  Yes  No

Will any animal's skin be broken (needles, tags, surgery, etc.)?  Yes  No

Will any animal's movement in the environment be restricted?  Yes  No

Is there potential for any animal's behavior to be altered?  Yes  No



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## Permit Requirements

*Please read and answer the following items carefully. The Mono Lake Committee wants to be certain that research supported by the Mono Basin Field Station is done in full accordance with relevant federal and state requirements. It is the researcher's responsibility to obtain the appropriate permit(s) and to provide the Committee with a copy.*

Does your project involve activity within the Mono Basin National Forest Scenic Area?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a permit from the US Forest Service. Please have the permit with you when you arrive or fax it in advance.
Does your project involve activity within the Mono Lake Tufa State Reserve (including on the waters of Mono Lake)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a permit from the California Department of Parks and Recreation. Please have the permit with you when you arrive or fax it in advance.
Does your project involve activity on Forest Service land?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a permit from the US Forest Service. Please have the permit with you when you arrive or fax it in advance.
Does your project involve activity on Bureau of Land Management land?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you may need to obtain a permit from the BLM. Please have the permit with you when you arrive or fax it in advance.
Does your project involve activity on Los Angeles Department of Water and Power land?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you may need to obtain approval from DWP. Please have written approval with you when you arrive or fax it in advance.
Does your project involve the collecting (including banding and/or color marking) of vertebrate wild animals, marine plants, or invertebrates?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a scientific collecting permit from the California Department of Fish and Game. Please have written approval with you when you arrive or fax it in advance.
Does your project involve the collection, banding, and/or color marking of birds?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need a federal permit from the US Fish and Wildlife Service. Please have written approval with you when you arrive or fax it in advance.
Does your project involve working with plants or animals that are California state listed species of special concern, threatened, or endangered species?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a memorandum of understanding (MOU) from the California Department of Fish and Game. Please have written approval with you when you arrive or fax it in advance.
Does your project involve working with plants or animals that are Federally listed threatened or endangered species?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," you will need to obtain a federal permit from the US Fish and Wildlife Service. Please have written approval with you when you arrive or fax it in advance.



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## Mono Lake Committee Policies

If the Field Station use application is approved, the user must comply with all applicable Mono Lake Committee regulations and provide all required state and federal permits.

All users, unless exempted, must sign a waiver agreement before they will be allowed to move into the Field Station. It is the responsibility of the group leader to see that each member of the group has signed a waiver agreement **BEFORE** arriving in Lee Vining. A parent or guardian must sign a minor waiver agreement for individuals under 18 years old.

The Mono Lake Committee appreciates acknowledgement in any publications resulting from work conducted while based at the Field Station. Please acknowledge "support from the Mono Lake Committee's Mono Basin Field Station."

Please submit one copy of all Mono Basin-related publications to the Mono Lake Committee Research Library at the address below.

Domestic animals are not permitted in the Field Station, unless they are necessary to help a disabled user. Please notify the Committee if you have a special need.

Firearms and dangerous weapons are forbidden at the Field Station and all other Mono Lake Committee property.

The Field Station is located in a residential neighborhood. Researchers will be expected to keep noise and other disturbance to a minimum.

All users are requested to leave the facilities cleaner than you found them.

## Contact In Case Of Emergency (During the project dates indicated above)

*DO NOT put your name or any member of your party that will be with you during the above dates.*

*Please supply an emergency contact that can be used if you or one of your party needs outside assistance.*

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Relationship to  
research team \_\_\_\_\_

Phone number \_\_\_\_\_

Alternate phone number \_\_\_\_\_

Email \_\_\_\_\_



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## Payment of Fees

*Indicate who is responsible for payment of fees and method of payment*

Select a payment option

Monthly during stay     In advance of stay

Payment will be by

Check     Credit Card

Is someone other than the Team Leader the contact person for fee payment?

Yes     No

If yes, who is the contact person for fee payment?

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Department \_\_\_\_\_

Address \_\_\_\_\_

City, St Zip \_\_\_\_\_

Country \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

**I have read and agree to abide by the use policies listed above and the specific policies appended to this application, I agree to pay use fees on a timely basis, and I am aware that it is my responsibility to disseminate this information to all members of my party.**

Team Leader Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_



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## Mono Basin Field Station Information

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### General Information

The Mono Basin Field Station is operated as a project and service of the Mono Lake Committee for the scientific community.

The Mono Lake Committee is a non-profit citizen's group dedicated to protecting and restoring the Mono Basin Ecosystem; educating the public about Mono Lake and the impacts on the environment of excessive water use; and promoting cooperative solutions that protect Mono Lake and meet real water needs without transferring environmental problems to other areas.

Use of the Mono Lake Committee's Mono Basin Field Station is limited to bona fide research use. All applications to use the Field Station must be approved by the Committee prior to arrival.

The Field Station is optimized to accommodate the largest number of researchers possible. Accommodation is dorm-style shared rooms, and common area and cooking facilities are shared with other research teams.

Research projects should be related to the Mono Basin. Spouses and family members not engaged in research will be accommodated on a space-available basis; first priority is given to housing scientific researchers. Public accommodations, including campgrounds, are available in Lee Vining and Lee Vining canyon.

Mono Lake Committee Field Station Contacts:  
Geoffrey McQuilkin, Co-Executive Director  
Craig Pyle, Office Director  
Mono Lake Committee  
PO Box 29  
Highway 395 at Third Street  
Lee Vining, CA 93541  
Phone: 760-647-6595  
E-mail: [geoff@monolake.org](mailto:geoff@monolake.org), [craig@monolake.org](mailto:craig@monolake.org)

Thanks go to the Sierra Nevada Aquatic Research Laboratory for Field station advice and application form language.



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## Application Process

Applications should be submitted to the Committee for approval at least three weeks prior to arrival; the sooner the submission the better for scheduling purposes. Applications are reviewed on a rolling basis.

If you have more than one research project, a separate application must be filed for each project. It is important to indicate on the application the approximate duration of the proposed research project. Approved applications are valid for one field season only (one calendar year).

## Facilities And Equipment

Users are expected to furnish their own food, bedding, vehicles, and equipment.

A shared telephone and answering machine provided for Field Station use. Long distance calling requires a personal calling card. Messages for researchers should be left at the Field Station. Messages cannot be left at the Mono Lake Committee offices.

Arrangements may be made on request to use the fax and copier at the Mono Lake Committee office.

Storage space may be rented if needed for large equipment or extra vehicles in excess of normal Field Station use. Rental space is also available for off season storage of equipment.

Winter users of the Field Station should be prepared for harsh, alpine winter conditions. Winters at Mono Lake may range from mild with relatively warm temperatures and light snowfall to very heavy snowfall with temperatures falling to 0 degrees F. Heavy storms may close roads, and plowing of the Field Station driveway may not occur until a storm is over. Chains or 4-wheel drive are often required on the highway.

## Researcher Responsibilities

Upon arrival please read the posted information and Emergency Action Plan for detailed information.

No smoking is allowed in the Field Station.

In an effort to keep Field Station use rates low no janitorial services are provided. Users are expected to leave the building cleaner than they found them. In this way conditions will improve instead of degrade. Cleaning supplies are provided in all buildings. Failure to adequately cleanup will result in cleaning fees and prejudice future visits by the group.

Annual Summary of Research Project: Please provide the following by June 30 of each year (the summary and list of publications will be published in Field Station materials and on the Mono basin Clearinghouse Website ([www.monobasinresearch.org](http://www.monobasinresearch.org)):

1. A brief summary of your research accomplishments, including the title of the project, a list of all participants on the project with their affiliations.
2. A list of your current publications based on research done in the Mono Basin.
3. One copy of all published materials, including conference proceedings, abstracts, and technical reports, resulting from your research. Acknowledgement of the in any publication resulting from use of the Field Station is appreciated, though not mandatory.
4. Source of funding for your project, dates of funding, and the funding amount.



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## Rates

Housing facilities	\$12 per person per night
Housing facilities	\$250 per month (Team leader) \$175 per month (Additional team members)
Office space	Unknown at this time
Kiosk daily rate	Unknown at this time
Networking rate	Unknown at this time
Computer support	\$22 / hour
Storage	\$35 / month

## Information on Hantavirus

A strain of Hantavirus has recently been found in the deer mouse (*Peromyscus maniculatus*), the most common mouse in this region. The disease caused by this virus is called HARDS which stands for Hantavirus Acute Respiratory Distress Syndrome. The virus is one of a family of viruses carried by rodents and communicable to humans.

In response to this concern, the Committee is making every effort to reduce and avoid contact between residents of the Field Station and mice. However, this effort requires assistance from you, the building users, and we are requesting your help and cooperation, especially by complying with the suggested risk reduction and cleanup guidelines.

It is your responsibility to learn what your steps are needed in regards to protecting Field Station users from Hantavirus. Information will be posted in the Field Station.

## Directions

### To the Mono Basin Field Station from the North

Take US 395 south toward Lee Vining and Mammoth Lakes, CA. In Lee Vining, turn right onto Third Street. Check in at the Mono Lake Committee offices on the corner of Third Street and Highway 395. Proceed one and a half blocks down Third Street to the Field Station—look for the sign.

### To the Mono Basin Field Station from the South

Take US 395 north toward Lee Vining and Bridgeport. In Lee Vining, turn left onto Third Street. Check in at the Mono Lake Committee offices on the corner of Third Street and Highway 395. Proceed one and a half blocks down Third Street to the Field Station—look for the sign.

### Distances from Lee Vining to:

Mammoth Lakes – 25 miles  
Bishop – 65 miles  
Bridgeport – 25 miles  
South Tufa – 11 miles  
County Park – 4 miles



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